

**MASSACHUSETTS BAY TRANSPORTATION AUTHORITY
10 PARK PLAZA
BOSTON, MASSACHUSETTS 02116**

NOTICE TO BIDDERS
[Bond Funded Projects]

Electronic proposals for the following project will be received through the internet using Bid Express until the date and time stated below and will be posted on www.bidx.com forthwith after the bid submission deadline. No paper copies of bids will be accepted. Bidders must have a valid digital ID issued by the Authority in order to bid on projects. Bidders need to apply for a digital ID with Bid Express at least 14 days prior to a scheduled bid opening date.

Electronic bids for MBTA Contract No. _____, **[Include the following information: PROJECT NAME AND LOCATION, (CLASS X, TITLE AND PROJECT VALUE - 00.00 - IF \$1M OR OVER)].** **[Contract Services will determine Class of Work]**, can be submitted at www.bidx.com until two o'clock (2:00 p.m.) on [_____, 20XX]. Immediately thereafter, in a designated room, the Bids will be opened and read publicly.

[Work consists of: include general scope of work only, detail should be in section 01010]

[The following 2 paragraphs are to be incorporated in contracts of \$1,000,000 or over.]

Each prospective bidder proposing to bid on this project must be prequalified in accordance with the Authority's "Procedures Governing Classification and Rating of Prospective Bidders." Copies may be obtained at www.mbta.com. Applications for prequalification for this Project will be accepted up until the bid date. Contractors should allow for ample time for the Authority to evaluate and respond to the Prequalification Application prior to the bid opening date. Only contractors prequalified by the bid date will be considered eligible.

Potential bidders must [download](#) and submit a completed "Request to Bid Form" for approval to: plans&specifications@mbta.com

Bidding documents may be downloaded from the MBTA FTP site. Documents will be available starting at 9:00 AM on **Specified Date**. Contract Specifications and Drawings shall be available in portable data file (.pdf) format. Interested parties may request FTP site credentials by completing the request form on the project page at:

https://bc.mbta.com/business_center/bidding_solicitations/current_solicitations/

Bidders attention is directed to Appendix 1, Notice of Requirement for Affirmative Action to Insure Equal Employment Opportunity; and to Appendix 2, Supplemental Equal Employment Opportunity, Anti-Discrimination, and Affirmative Action Program in the specifications. While there is no DBE goal associated with this contract, the Authority strongly encourages the use of Minority, Women and Disadvantaged Business Enterprises as prime contractors, subcontractors and suppliers in all of its contracting opportunities.

[Note: Bid Opening, Prebid Conference, Advertisement Dates will be determined by Contract Services]

Bidders will affirmatively ensure that in regard to any contract entered into pursuant to this solicitation, minority and female construction contractors will be afforded full opportunity to

submit Bids and will not be discriminated against on the grounds of race, color, religion, sex, age, or national origin in consideration for an award.

Bidders will be required to comply with Federal Equal Employment Opportunity Regulations and the President's Executive Order No. 11246 and any amendments or supplements thereto. Bidders will also be required to comply with the Governor's Executive Order No. 481, prohibiting the use of undocumented workers on State Contracts and any amendments and supplements thereto.

Authorization for the Bidders to view the site of the work on the MBTA's property shall be obtained from the Project Manager, **[Insert - Name, Address, Phone number and email address]**. The Authority will conduct an inspection tour of the site on **Month/Day/2010**. Bidders are requested to be present in front of the **(location to be specified)** at **XXXXXXX** Street and **XXXXXX** Street, **XXXXXXX** Massachusetts, at 10:00 a.m. to participate in the tour. Bidders are advised that they should have representation at this tour as no extra visits are planned. **[Site tour to be incorporated only when essential to bidding the contract.]**

A prebid conference will be held on **[_____ , 20XX]** at 10:00 a.m. at the **[Insert Name, Address and Telephone number]**. Any request for interpretation of the Plans and Specifications should be submitted in writing at the same time. All questions during the bid phase should be directed to the MBTA Project Manager in writing or emailed to the contact information above. **. Questions are to be submitted no later ten (10) days prior to the date set for the opening of bids.**

[Virtual Prebid- A prebid conference will be held on [_____ , 20XX] at 10:00 a.m. as a virtual on-line meeting. Details regarding the pre-bid conference will be provided upon request of the specifications. Attendance at both the pre-bid conference and the on-site inspection is highly recommended for all prospective bidders. All questions during the bid phase should be directed to the MBTA Project Manager in writing or emailed to the contact information above. Questions are to be submitted no later than ten (10) days prior to the date set forth for the opening of the bids.]

Bidders will be required to certify as part of their bids that they are able to furnish labor that can work in harmony with all other elements of labor employed or to be employed on the work.

This Contract is subject to minimum State wage rates as well as all other applicable labor laws.

Bid Guaranty shall consist of a bid deposit in the amount of five (5) percent of the value of the bid, in the form of a bid bond, cash, certified check, treasurer's or cashier's check.

The successful Bidder shall be required to furnish a Performance Bond and a Labor and Materials Payment Bond each for the full amount of the Contract price.

The Authority reserves the right to reject any or all Bids, to waive informalities, to advertise for new Bids or proceed to do the work otherwise, as may be deemed to be in the best interests of the Authority.

This information may be viewed at the MBTA website:

https://bc.mbta.com/business_center/bidding_solicitations/current_solicitations/

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY

Date: _____, **20XX**

Monica Tibbits-Nutt
Secretary and CEO,
MassDOT

Phillip Eng
General Manager and CEO,
MBTA